

LA SALLE INTERMEDIATE & SECONDARY SCHOOL

Ted Holden, Principal
Nastasia Kotsovolos, Vice-Principal
Michelle Sousa, Vice-Principal



Angela Wilson, Office Manager (Gr. 9-12)
Tanya Jordan, Office Administrator (Gr. 7 - 8)
Allie Campbell, Head Custodian

TAKE OUR KIDS TO WORK

October 24th, 2018

Dear Parent/Guardian:

On Wednesday November 14, 2018 every Grade Nine student at LaSalle Secondary School will be going to work with either their parent/guardian/other relative or friend of the family. For the last several years at La Salle we have had close to 100% participation but it takes a partnership between parents/guardians, work places and the school.

Take Our Kids to Work (TOKW) is an excellent one day job shadowing experience where students are able to make connections between what they've been learning in school and the workplace. The accompanying pamphlet describes the TOKW program in greater detail and for more information students/parents/guardians can visit the website www.thelearningpartnership.ca.

If you are unable to host your child at your work place, please contact a relative, friend or a local business.

Please complete the [permission form provided](#) and have your son or daughter return it to Ms. Donna Pride in Student Services by **Friday November 9, 2018**

If you have questions or concerns, please call La Salle Secondary School at 613.546.1737 and ask to talk to someone in Student Services.

Yours truly,

Laurie Labrie and Jeremy Armstrong
LISS Student Services

773 Hwy 15 Kingston, ON K7L 4V3
Voice: 613-546-1737 FAX: 613-545-9220 Attendance: 613-548-4393
email for Secondary Attendance LaSalle.attendance@limestone.on.ca
Web: <http://lasalle.limestone.on.ca>

Take Our Kids to Work Permission Form

To be filled out and signed by a parent or guardian and student, then returned to the school.

To the Parent/Guardian: Your child has the right and responsibility to have a safe and educational workplace visit. Health and Safety education is an important element of this program. Review this form with your child and sign below. If you have additional questions about safety, contact the school or the workplace.

Student's name: _____ 1st Period Teacher's name: _____

- My child has my permission to participate in this program.
- My child may be photographed, interviewed or videotaped on *Take Our Kids to Work™* day by the workplace or by The Learning Partnership for the purpose of promotion, advertising and public relations purposes related to the *Take Our Kids to Work™* program.
- My workplace is aware that I am bringing my child to work on **Wednesday November 14th, 2018** between the hours of _____ and _____. We have discussed lunch arrangements and appropriate clothing/safety attire.

Parent/Guardian's name: _____ Telephone: _____

Workplace name: _____ Address: _____

OR

My child will accompany a: (check one) relative friend community host
to their workplace on **Wednesday November 14th, 2018**, between the hours of _____ and _____. We have discussed lunch arrangements and appropriate clothing/safety attire for this particular workplace.

Contact's name: _____ Telephone: _____

Workplace name: _____

A colleague at my workplace would be willing to host another student in need of a placement.

Colleague's name: _____ Telephone: _____

Elements of risk

All experiential learning programs, such as field trips, cooperative education, job shadowing and *Take Our Kids to Work™* participation, involve certain elements of risk. Injuries may occur while participating in this activity without any fault of the student, the school board, or the host employer. By allowing your child to take part in this activity, you are accepting the risk that your child may be injured. For more information, see the recommendations for Workplace Health & Safety at thelearningpartnership.ca.

I understand that there are risks associated with my child visiting a workplace and I have reviewed the *Elements of risk* section above with my child.

Parent/Guardian signature: _____ Date: _____

Student signature: _____ Date: _____